

# Cabinet



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Friday, 1 March 2024

A meeting of the **Cabinet** of North Norfolk District Council will be held in the Council Offices, Holt Road, Cromer, NR27 9EN on **Monday, 11 March 2024 at 10.00 am.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:[emma.denny@north-norfolk.gov.uk](mailto:emma.denny@north-norfolk.gov.uk).

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed. Please note this meeting is livestreamed: [NNDC eDemocracy - YouTube](#)

**Emma Denny**  
**Democratic Services Manager**

**To:** Cllr W Fredericks, Cllr L Shires, Cllr T Adams, Cllr A Brown, Cllr H Blathwayt, Cllr P Heinrich, Cllr C Ringer, Cllr A Varley and Cllr L Withington

All other Members of the Council for information.  
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order to attend this meeting, please let us know in advance**  
If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

**Chief Executive:** Steve Blatch  
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## A G E N D A

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

**2. MINUTES**

1 - 8

To approve, as a correct record, the minutes of the meeting of the Cabinet held on 05 February 2024.

**3. PUBLIC QUESTIONS AND STATEMENTS**

To receive questions and statements from the public, if any.

**4. DECLARATIONS OF INTEREST**

9 - 14

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)

**5. ITEMS OF URGENT BUSINESS**

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972

**6. MEMBERS' QUESTIONS**

To receive oral questions from Members, if any

**7. RECOMMENDATIONS FROM OVERVIEW & SCRUTINY COMMITTEE**

The following recommendations were made by the Overview & Scrutiny Committee at the meeting held on 14<sup>th</sup> February:

**Local Economic Strategy & Action Plan**

**Recommended**

(A) that an appendix to the full strategy and action plan be produced to show all the different sectors to the economy in North Norfolk and when available information be provided in the document that sets out the value of each sector to the local economy, and

(B) the strategy part is extracted from the full document into a shorter summary form that could be more quickly read.

**8. BUDGET MONITORING P10**

15 - 56

Executive Summary	This report provides an update on the Council's financial performance and projected outturn for 2023/24 for the revenue account, capital programme and reserves statement as at the end of January 2024.
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	As at 31 January 2024, the General Fund projected deficit is £0.986m for the full year 2023/24. This is after adjusting for all known variations and full year forecasting by service managers.
Options considered	This is an update report on the Council's financial position and so no other options were considered.
Consultation(s)	Cabinet Member Section 151 officer Budget Managers
<b>Recommendations</b>	It is recommended that Cabinet: <ol style="list-style-type: none"> <li>1) Note the contents of the report and the current forecast year end position.</li> <li>2) Note the actions to take some short term borrowing and to call back some of the investments that are in our pooled funds.</li> <li>3) Approve the use of the Economic Regeneration Reserve as required as proposed in paragraph 2.25.</li> <li>4) Approve the use of £0.2m of the Treasury Management reserve to cover the overspend as proposed in paragraph 2.42.</li> <li>5) Note that officers will work together to take action to reduce the overall projected General Fund deficit at the for 2023/24.</li> </ol>
Reasons for recommendations	To update members on the current budget monitoring position for the Council.
Background papers	\\fs\Accounts\Budget Monitoring\BUDGET MONITORING\2023-24\Period 10\Report and Appendices\Draft Budget Monitoring P10 2023-24 .doc
Wards affected	All
Cabinet member(s)	Cllr Lucy Shires
Contact Officer	Tina Stankley, <a href="mailto:Tina.stankley@north-norfolk.gov.uk">Tina.stankley@north-norfolk.gov.uk</a>

<b>Links to key documents:</b>	
Corporate Plan:	Budgets set to support the Corporate Plan objectives.
Medium Term Financial Strategy (MTFS)	Budget process in line with MTFS
Council Policies & Strategies	Service Budgets set in line with the council policies and strategies.

<b>Corporate Governance:</b>	
Is this a key decision	no
Has the public interest test been applied	Not an exempt item
Details of any previous decision(s) on this matter	N/A

**9. REPORTING PROGRESS IMPLEMENTING CORPORATE PLAN 2023-27 ACTION PLAN 2023-24 - TO END OF QUARTER 3 - 31ST DECEMBER 2023**  
57 - 64

Executive Summary	The Corporate Plan 2023-27 Action Plan 2023-24 is being implemented as planned.
Options considered	Not relevant.
Consultation(s)	The lead officer for each action in the Plan has been asked for their assessment of progress, identify issues and propose action they will take to address those issues.
Recommendations	Cabinet is recommended to note this report.
Reasons for recommendations	The Action Plan 2023-24 is being implemented as planned
Background papers	Corporate Plan 2023-27

Wards affected	All
Cabinet member(s)	Cllr Tim Adams
Contact Officer	Steve Blatch, Chief Executive Email:- <a href="mailto:steve.blatch@north-norfolk.gov.uk">steve.blatch@north-norfolk.gov.uk</a>

<b>Links to key documents:</b>	
Corporate Plan:	This report is concerned with ensuring the Corporate Plan 2023-27 Action Plan 2023/24 is being implemented as planned.
Medium Term Financial Strategy (MTFS)	Ensuring the Action Plan 2023/24 is implemented as planned will ensure the MTFS is also achieved.
Council Policies & Strategies	Corporate Plan 2023-27

<b>Corporate Governance:</b>	
Is this a key decision	No
Has the public interest test been applied	Not applicable. Item is not exempt.
Details of any previous decision(s) on this matter	Corporate Plan 2023-27 and Action Plan 2023-24 approved by Full Council on 17 July 2023.  Corporate Plan 2023-27 Action Plan 2024-25 approved by Cabinet 6 November 2023

## 10. LOCAL ECONOMIC STRATEGY & ACTION PLAN

65 - 130

Executive Summary	'Investing in Our Local Economy & Infrastructure' is an important strand of NNDC's Corporate Plan. The draft Economic Strategy and Action Plan (2023-2027) sets out the approach and actions the Council will undertake to support delivering against this objective and supporting the growth of the local economy over the next four years.
Options considered	There are no options for consideration. The Strategy is recognised as a Key Action for delivery in 2023/24 within the Corporate Plan.
Consultation(s)	The Strategy has been informed by a range of sources and consultations. This has included engagements with businesses, workshops undertaken with the North Norfolk Local Partnership Group (which discussed local challenges and helped inform the focus of the UK Shared Prosperity & Rural England Prosperity Funds), a workshop in October 2023 with Council Members/Officers to discuss local economic challenges, and a presentation to the Corporate Leadership Team. Moreover, the findings of the Strategy and some of the key delivery actions were further shared and 'tested' at a business engagement event in January, which also served as a workshop to discuss key issues that would inform the forthcoming Norfolk-wide Economic Strategy that is presently being developed by Norfolk County Council. Furthermore, the Strategy was given 'pre-scrutiny' at the Overview & Scrutiny Committee meeting on 14 February 2024 and the advice from this, including a request for a supplementary 'executive summary' version of the Strategy, has been noted and will be produced in due course.
<b>Recommendations</b>	It is recommended that:  <b>Cabinet endorse the Economic Strategy &amp; Action Plan and recommend to Full Council its formal adoption.</b>
Reasons for recommendations	Adoption by the Council will serve to illustrate the importance and value that NNDC places on its role in helping to create a vibrant, healthy and sustainable local economy.

Background papers	2023 – 2027 Corporate Plan Supporting documents available

Wards affected	All
Cabinet member(s)	Portfolio Holder for Sustainable Growth
Contact Officer	Stuart Quick, Economic Growth Manager, <a href="mailto:stuart.quick@north-norfolk.gov.uk">stuart.quick@north-norfolk.gov.uk</a>

Links to key documents:	
Corporate Plan:	Investing in Our Local Economy & Infrastructure
Medium Term Financial Strategy (MTFS)	The contents of this report do not directly impact upon the MTFS. Activities within the Strategy are predominantly funded through external funding, leveraged match funding from partners and normal business.
Council Policies & Strategies	N/A

## 11. FORMER SHANNOCKS HOTEL SITE, SHERINGHAM

131 - 144

Executive Summary	The final decision as to whether to progress to conclude the Compulsory Purchase of the former 'Shannoeks' building now needs to be made. The report considers the issues and options and advocates that Councillors decide the way forward.
Options considered	The report sets out two main options – with a series of 'sub-options'. The two main options are:  (i) To continue with the Compulsory Purchase Process and serve the General Vesting Document; or,  (ii) To withdraw from the process and leave the property in the hands of the current owners.
Consultation(s)	The Council's legal services team have been involved throughout this work.
Recommendations	<b>This is a Cabinet decision, and the recommendation is likely to be (subject to the outcome of discussion with the owners prior to Cabinet) to authorise the Director for Place and Climate Change to make the final decision (in consultation with specified others).</b>
Reasons for the recommendations	To provide a clear position for discussions with the current owners and to thereafter enable Officers to

	conclude matters.
Background papers	December 2022 Cabinet report – attached as Appendix 1.  Valuation report October 2022  Planning Applications: <ul style="list-style-type: none"> <li>▪ RV/21/2885 approved in March 2022</li> <li>▪ PF/18/1603 approved in October 2018; and,</li> <li>▪ PF/17/0192 approved in October 2017.</li> </ul>

Wards affected	Sheringham North
Cabinet member(s)	Cllr Lucy Shires
Contact Officer	Russell Williams - Assistant Director: Planning

**Links to key documents:**

Corporate Plan:	See Section 4.1 of the report.
Medium Term Financial Strategy (MTFS)	Yes – costs of the CPO are allowed for within the Capital Programme
Council Policies & Strategies	Medium Term Financial Strategy (Capital Programme)

**Corporate Governance:**

Is this a key decision	Yes
Has the public interest test been applied	<p>Yes – the report is effectively divided into two parts – with as much as practically possible in the ‘Public’ part of the Agenda – and - an Appendix (3) in the ‘Closed’ Part of the Agenda.</p> <p>Information in Appendix 3 involves the likely disclosure of exempt information as defined in paragraph 3, Part 1 of schedule 12A (as amended) to the Local Government Act 1972.</p> <p>This paragraph relates to:</p> <p>Para 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p> <p>The public interest in maintaining the exemption outweighs the public interest in disclosure for the following reasons:</p> <p>The information is commercially sensitive, relating to commercial options being considered by the authority. Releasing this information would be likely to have a prejudicial impact upon third parties as well as the Council in obtaining best value.</p>

Details of any previous decision(s) on this matter	Cabinet: 5 <sup>th</sup> December 2022 Cabinet: 4 <sup>th</sup> November 2019
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**12. EXCLUSION OF PRESS AND PUBLIC**

To pass the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A (as amended) to the Act.”

Information in this appendix involves the likely disclosure of exempt information as defined in paragraph 3, Part 1 of schedule 12A (as amended) to the Local Government Act 1972.

This paragraph relates to:

Para 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)

The public interest in maintaining the exemption outweighs the public interest in disclosure for the following reasons:

The information is commercially sensitive, relating to commercial options being considered by the authority. Releasing this information would be likely to have a prejudicial impact upon third parties as well as the Council in obtaining best value.

**13. PRIVATE BUSINESS**